

QUARTERLY ACCOMPLISHMENT REPORT
URBAN AND COMMUNITY FORESTRY PROGRAM

Date: _____

Organization: _____

Project Number and Title: _____

Contact Name and Number: _____

Quarterly Report Number (first-fourth) and Period Covered _____

I. **Accomplishments:** List all progress made with the above project during this reporting period, use numbers when appropriate. Attach additional sheets, maps, graphs etc., if necessary.

II. **Problems/Setbacks:** What prevented the project from moving forward as planned and why?

III. **Solutions:** If problems occurred how would they be remedied during this next reporting period?

IV. **Goals:** What are the goals for the next reporting period?

V. **Additional Comments:**

If you have any questions regarding this form please contact the U&CF Coordinator at 778-0997/0998 ext. 233. Thank you.